

Parnasah Referrals

לז"נ : חיים דוד יהודה בן ר' מרדכי הכהן ע"ה
parnasahreferrals@verizon.net

Operations Manager

Fair Lawn, NJ | \$75k - \$115k | Full-time

A full time Operations Manager is needed in Fair Lawn, NJ. Must be highly organized, proactive, and capable of managing day to day operations independently. Ideal for a hands on leader who is comfortable building processes, taking ownership, and eventually managing a growing team.

Apply: <https://www.smstaffingjobs.com/apply/99987697970000914>

Thank you to Steven Meisels

Administrative Office Position

Cedarhurst, NY | \$50,000 - \$65,000 | Full training provided

Five Towns based law firm is seeking an Administrative Assistant to join our Cedarhurst office. No prior experience is necessary—we provide full training!

Qualifications:

- Strong organizational and communication skills
- Willingness to learn and take initiative
- Professional, reliable, and detail-oriented

We Offer:

- Comprehensive training and support
- Opportunity to grow within a collaborative legal team
- Salary: \$50,000-\$65,000, commensurate with experience

Please email your resume to admin@jntllp.com.

Thank you to Daniella Blisko

The following jobs are available for posting (Shabbos/Yom Tov friendly work environments). *For additional information please contact: jewishnetworkassociates@gmail.com*

BROOKLYN

Director Nursing

Brooklyn, NY | \$120k - \$160k

Come to a top tier Healthcare organization where you will supervise a team of field nurses, and clinical coordinators. Activities include assigning new cases, managing incident reports, training, going on visits, answering compliance or service questions, assisting in audits, ensuring exams run smoothly, implementing workflows, evaluating RN staff, and troubleshooting issues.

Requirements:

- LHCSA experience or home care experience is a plus
- 1+ year supervisory experience
- Ideal RN candidates will possess NY license, varied nursing experience (pediatrics, internal medicine, psychiatry); experience with field cases

Benefits:

- Medical/Dental/Vision fully paid by the company; 401k

Thank you to Jeff Wilks

Senior Auditor — Public Accounting Firm

Brooklyn, NY | \$120k

Seeking a Senior Auditor with 3+ years of public accounting experience to lead audit and review engagements for clients in the construction, real estate, warehousing, manufacturing, and distribution industries. Ideal candidate has strong technical skills, experience supervising staff, and the ability to manage multiple engagements from planning through completion.

Benefits:

- Medical, Dental, Vision

Thank you to Jeff Wilks

Director of Development / Fundraising

Brooklyn, NY | \$90k - \$140k

Jewish Non-Profit organization in Brooklyn is seeking a Director of Development to lead all fundraising and advancement efforts. This role is responsible for designing and executing development strategy to support growth, sustainability, and long-term vision.

Focus Areas:

- Development & Fundraising Leadership
- Donor & Board Engagement
- Campaigns, Grants & Events
- Operations & Reporting

Benefits:

- Medical, Dental, Vision, investment savings plan

Thank you to Jeff Wilks

Data Maintenance Specialist

Brooklyn, NY (Boro Park) | \$25-\$30/hour | Onsite

Candidate must be detail-oriented, internet-savvy, and strong with follow-through. Job involves maintaining physician profiles and researching topics. Looking for someone with proficiency in standard desktop software and strong communication skills. Salary based on experience and hours. Benefits include PTO and holiday/vacation pay. Salary is commensurate with experience and hours.

Hours:

- Mon-Thurs, 9 am-3 pm, 9 am-4 pm or 9 am-5 pm, and Fri, 9 am-1/2 pm

Thank you to Jeff Wilks

Medical Information Assistant

Brooklyn, NY (Boro Park) | \$50,000 - \$75,000

Candidate must be detail-oriented, fast-paced, and comfortable navigating medical concepts. Responsibilities include research, data entry, transcribing and digitizing records, organizing files, and updating information in spreadsheets/CRM systems. Candidates should be computer-savvy and able to differentiate between various medical terminology, doctors, and hospitals. Looking for someone entry-

level or up to 5 years of experience. Salary based on experience and hours. Benefits include PTO and holiday/vacation pay. Salary is commensurate with experience and hours.

Hours:

- Mon-Thurs, 9 am-3 pm, 9 am-4 pm or 9 am-5 pm, and Fri, 9 am-1/2 pm

For additional information: jewishnetworkassociates@gmail.com

Thank you to Jeff Wilks

MONSEY

Chief of Staff / Chief of Operations

Monsey, NY (Rockland County) | \$250k+ | Yiddish a plus

Rockland County Heimishe Healthcare Company looking to add a Chief of Staff/Chief of Operations! Are you an experienced Healthcare professional well versed with leading and strengthening operational infrastructure, driving operational efficiency, cross-functional collaboration, accountability, and organizational performance across departments? Come to a healthcare giant where you will serve as a key partner to Senior Leadership, helping oversee day-to-day operational execution while streamlining systems, improving workflows, and supporting scalable organizational growth. This role requires a highly organized, solutions-oriented leader with a proven track record in healthcare, sense of exceptional judgment, emotional intelligence, and the ability to navigate complex operational and interpersonal challenges with professionalism and diplomacy.

Thank you to Jeff Wilks

Senior Systems Engineer Tier 3 — IT

Monsey, NY | Up to \$130k | Onsite

Cloud 1st identity (Tier 3) to own full projects from start to finish. Requires deep experience migrating existing on-premise software to a SaaS model in the cloud for better scalability, cost-efficiency, and flexibility.

Requirements:

- 7+ years of IT infrastructure experience in cloud-first/SaaS environments

Benefits:

- Medical, Dental, Vision, 401k

Thank you to Jeff Wilks

Director Recruiting / Onboarding

Monsey, NY | Real Estate | Onsite

Main focus on recruitment, strategy, managing and mentoring teams, direct line management, performance reviews, and reporting to senior leadership, etc.

Benefits:

- Medical, Dental, Vision, 401k

Thank you to Jeff Wilks

Corporate Trainer

Monsey, NY | Real Estate | \$110k - \$125k

Corporate Trainer with multifamily property management experience to lead training company-wide. Bilingual (English/Spanish) a plus.

Benefits:

- Medical, Dental, Vision, 401k

Thank you to Jeff Wilks

Asset Manager

Monsey, NY | Real Estate | Up to \$150k

A large real estate company is seeking an Asset Manager to oversee the financial performance and strategic management of a multifamily property portfolio located across the Mid-South and Southeast. This role requires a strong financial and analytical mindset, with the ability to evaluate property performance, identify opportunities for improvement, and work closely with property management teams to maximize asset value.

Benefits:

- Medical, Dental, Vision, 401k

Thank you to Jeff Wilks

IT Technical Support Specialist

Monsey, NY | \$28/hour - \$35/hour | Onsite

Provides day-to-day technology support to corporate staff and remote teams across multiple states. Troubleshooting hardware and software issues, supporting systems, ensuring smooth onboarding of new employees, and maintaining a reliable and secure IT environment for a fast-growing company.

Benefits:

- Medical, Dental, Vision, 401k

Thank you to Jeff Wilks

Regional Area Property Manager

Monsey, NY | Real Estate | Up to \$150k | Onsite

Candidate MUST have experience with multi-family properties OUT of the tri-state area. Properties are in the Southeastern and Mid-Eastern United States, so that would be out of NJ, NY, PA, CT.

Benefits:

- Medical, Dental, Vision, 401k

For additional information: jewishnetworkassociates@gmail.com

Thank you to Jeff Wilks

LAKESWOOD

EHR Support Professional

Lakewood, NJ

Looking for talented professionals who are well versed with EHR/EMR systems (eClinicalWorks strongly preferred; but experience with other EHR/EMR systems similar to EPIC is also great)!

Seeking experience with any one of the following focus areas:

- Implementation

- Integration
- Support
- Troubleshooting
- Configuration
- Customization
- Training

Thank you to Jeff Wilks

Senior HR Generalist — Healthcare

Lakewood, NJ | Up to \$150k's | Onsite

Both Operational as well as Strategic! Duties include employee relations, HR compliance, developing policies & procedures, reviewing new laws and regulations, collaborating with external vendors for rate analysis, etc. Company has plans to triple in size within the next 5 years; strong track record of promotion from within!

Benefits:

- Generous PTO; close early Fridays for Erev Shabbos (plus 12 days off for Yom Tov)
- Medical, Dental, Vision
- Investment Savings Plan with a 50% Match!

Thank you to Jeff Wilks

Human Resources Manager

Lakewood, NJ | \$120k - \$140k | Onsite | Major Kosher Food Manufacturer

People Operations, develop Policies/Procedures, employee relations, audits, investigations, oversee recruiting & onboarding, Benefits, employee handbook, etc.

Benefits:

- Medical/Dental/Vision, 401k with match

Thank you to Jeff Wilks

Financial Planning & Analysis (FP&A)

Lakewood, NJ | \$100k - \$110k | Major Kosher Food Manufacturer

Financial modeling for cost of goods sold, revenue, expenses, cash forecasting, pricing analysis, margin analysis, product profitability, production efficiency and metrics, Excel, pivot tables, formulas, modeling, vlookups, xlookups, Power BI, SQL, etc.

Benefits:

- Medical/Dental/Vision, 401k with match

Thank you to Jeff Wilks

Senior Auditor — Public Accounting Firm

Lakewood, NJ | \$120k

Seeking a Senior Auditor with 3+ years of public accounting experience to lead audit and review engagements for clients in the construction, real estate, warehousing, manufacturing, and distribution industries. Ideal candidate has strong technical skills, experience supervising staff, and the ability to manage multiple engagements from planning through completion.

Benefits:

- Medical, Dental, Vision

Thank you to Jeff Wilks

Audit Manager — CPA Firm

Lakewood, NJ | \$150k

Key Responsibilities:

- Lead audit, review, and compilation engagements
- Manage planning, fieldwork, and reporting processes
- Review job cost schedules, inventory, and revenue recognition
- Supervise and mentor staff accountants
- Identify and communicate audit findings and recommendations
- Build strong client relationships and ensure quality service

Benefits:

- Medical, Dental, Vision

Thank you to Jeff Wilks

Maintenance Mechanic / Manufacturing Maintenance Technician

Lakewood, NJ

Do you possess experience troubleshooting packaging equipment and processing equipment? Are you well versed with power transmission systems, belts, chains, cams, bearings, hydraulics, pneumatics, rotating machinery and mechanical assemblies, electrical wiring, panels, motors, high-voltage systems, control circuits, PLCs, robotics, sensors, and automated control systems? Come to a kosher food manufacturing leader where you will lead improvement projects and support upgrades, process enhancements, and mentor junior technicians.

For additional information: jewishnetworkassociates@gmail.com

Thank you to Jeff Wilks

MANHATTAN

Senior Auditor — Public Accounting Firm

Manhattan, NY | \$120k

Seeking a Senior Auditor with 3+ years of public accounting experience to lead audit and review engagements for clients in the construction, real estate, warehousing, manufacturing, and distribution industries. Ideal candidate has strong technical skills, experience supervising staff, and the ability to manage multiple engagements from planning through completion.

Benefits:

- Medical, Dental, Vision

Thank you to Jeff Wilks

Director Quality Control — Audit & Assurance (Professional Standards Group)

Manhattan, NY & New Jersey | Up to \$250k | Midsize CPA Firm

Responsibilities include:

- Consult with partners and staff on technical financial accounting and auditing matters

- Technical review of workpapers and financial statements for compliance with professional and Firm standards, policies and procedures
- Internal quality control programs including annual monitoring in accordance with peer review standards

Benefits:

- Medical, Dental, Vision

For additional information: jewishnetworkassociates@gmail.com

Thank you to Jeff Wilks

School Occupational Therapist

Staten Island, NY | Part or Full Time | 1099 | School Year 2026-2027

Therapy Source, a nationwide staffing partner, is partnering with a school in Staten Island, NY seeking a dedicated School Occupational Therapist to join their team for the 2026–2027 school year.

Position Highlights:

- Role: Occupational Therapist
- Schedule: Part or Full Time
- Population: Special needs school ages 5-14
- Hours: 8 AM-2 PM
- 1099 status assignment
- School Year: 2026-2027
- Location: Staten Island, NY

What You'll Need:

- OT License in NYS
- Up to date vaccinations
- Professional liability insurance (or willingness to obtain)
- A criminal history review through the NJDOE (or willingness to complete)

Reply with your resume and a convenient time to connect.

Jenna Cechak - Account Manager, Therapy Source, Inc.

484-200-8243 | jcechak@txsource.com

Thank you to Menachem Fischer

Loan Originator

Keystone Equities, LLC is actively looking to hire another loan originator. We want a KILLER! Someone with prior experience at a bridge lending platform who can source significant deal flow through an existing network of relationships.

Send a resume to carter@keystoneequitiesllc.com

Thank you to Menachem Fischer

Bookkeeping & Office Manager

Newark, NJ | PT/FT | Flex on hours

We're looking for someone to handle the bookkeeping dept. Flex on hours.

Apply: <https://go.yidjob.com/js81>

Thank you to Menachem Fischer

Sales Manager — Food Distribution

Brooklyn, NY | FT | Salary: \$300k

A leading food distribution company with a team of 12+ salespeople is looking for an experienced Sales Manager to lead the sales department and drive continued growth.

Apply: <https://go.yidjob.com/js82>

Thank you to Menachem Fischer

Designer

New York City | \$50k - \$80k | Full-time

Established midtown Girls sportswear company is looking for a designer to handle design, research, sketching, assembling presentation boards, creating tech packs and handling production process for a new contemporary/modern urban license acquired. The successful candidate should be able to design all categories in sportswear, jeans, pants, sweaters, t-shirts, hoodies, shorts, etc. Keeping up to date and doing market research with latest trends is a must.

Responsibilities include but not limited to:

- Must have experience and be competent with communicating with factories overseas, specifically China and India
- Highly skilled in Adobe Suite (Illustrator & Photoshop) and Microsoft Excel to ensure multiple projects are completed in provided deadlines
- Must be strongly skilled and knowledgeable with print artwork. Must be able to create intricate repeating print artwork in Illustrator
- Sketching CADs in Illustrator and filling sketches with prints and solids
- Creation of development tech packs
- Handling multiple styles in production and following through from first proto to final TOP sample
- Create and maintain all line sheets, development tracking charts
- Research trends under the design direction and assist in creation of all design materials & mood boards for presentations
- Good knowledge of garment construction
- Strong communication and organizational skills
- Ability to multi-task and work in fast paced environment
- Knowledge of a wide assortment of fabrications is a plus

Qualifications:

- Must have 1 year of apparel design experience
- Passionate
- Good communication skills

Apply: <https://www.smstaffingjobs.com/apply/9998769797000909>

Thank you to Menachem Fischer

Operations Associate

Brooklyn, NY | \$25 - \$35 per hour | Full-time

About Ezras Nashim: Ezras Nashim is a volunteer EMS organization committed to providing high-quality, community-centered emergency medical services. We are looking for a mission-driven Operations Associate to join our team and help keep our life-saving operations running smoothly.

Apply: <https://www.smstaffingjobs.com/apply/9998769797000907>

Thank you to Menachem Fischer

The following two roles are for the same company.

Drug Rehabilitation Billing Specialist

Monsey, NY | \$100k - \$125k | Full-time

The Drug Rehabilitation Billing Specialist owns end-to-end revenue cycle operations for the substance use disorder portfolio, expanding as the portfolio grows. The role focuses on commercial out-of-network (OON) billing across detox, residential, partial hospitalization (PHP), and intensive outpatient (IOP) levels of care.

Core Responsibilities:

- Submit claims end-to-end for detox, residential, PHP, and IOP levels of care across commercial OON payers
- Monitor claim status, work pending and rejected claims through the clearinghouse, and ensure timely resolution
- Conduct denial management, including root cause analysis and corrective resubmission
- Draft and submit appeals for OON denials and underpayments, coordinating with Utilization Review for clinical documentation
- Post ERAs and patient payments, reconcile against expected reimbursement, and surface underpayments for follow-up
- Coordinate with Utilization Review Directors and Patient Collections Managers at portfolio facilities

Required Experience:

- Two to five years of hands-on substance use disorder billing experience
- Demonstrated experience with OON commercial billing, including OON benefits, billed charges, balance billing, and OON reimbursement dynamics
- Working understanding of single case agreements and their billing implications
- End-to-end revenue cycle competency including submission, follow-up, denial management, appeals, and payment posting
- Proficiency with UB-04 facility claims and CMS-1500 professional claims, including bill types, revenue codes, HCPCS codes, modifiers, and place-of-service codes for substance use disorder levels of care
- Working knowledge of major commercial payers and their behavioral health carve-outs (e.g., Optum BH, Magellan, Evernorth, Carelon)

Preferred Qualifications:

- Hands-on experience with EHRs, practice management systems, and clearinghouses (Sunwave / Waystar a bonus)
- Inpatient substance use disorder billing experience
- Experience billing for facilities operating in Florida or other heavily regulated substance use disorder markets
- Familiarity with Title 42 CFR Part 2 confidentiality requirements
- Prior experience at a back-office billing organization or in-house billing team at a multi-facility substance use disorder operator
- HIPAA workforce member experience and familiarity with PHI handling requirements

Apply: <https://www.smstaffingjobs.com/apply/9998769797000904>

Thank you to Menachem Fischer

Compliance Director

Monsey, NY | \$125k - \$150k | Full-time

The Compliance Director is responsible for credentialing, contracting, and payer-side oversight across the behavioral health and substance use disorder portfolio managed by the company. The position expands to include authorization oversight as the function matures and provides advisory support for broader compliance matters.

Core Responsibilities:

- Lead provider credentialing and facility contracting across portfolio facilities, including initial credentialing, re-credentialing, and CAQH profile maintenance
- Negotiate and manage commercial payer contracts, fee schedules, and renewals
- Maintain credentialing status tracking with proactive follow-up to prevent enrollment gaps
- Provide advisory support on HIPAA, audit response, regulatory inquiries, and Joint Commission / AHCA compliance posture
- Develop and lead a small team of credentialing, contracting, and authorization specialists as the portfolio scales
- Serve as internal subject matter expert on commercial payer policy and behavioral health regulatory developments

Required Experience:

- Minimum of five years of progressive experience in healthcare credentialing, contracting, and payer relations
- Direct hands-on experience on both the payer side (network management, provider relations, contracting, or credentialing at a commercial payer) and the provider side (credentialing, contracting, or related operational roles at a healthcare provider organization)
- Behavioral health and / or substance use disorder vertical experience
- Demonstrated history of commercial contract negotiation and credentialing cycle completion
- Working knowledge of major commercial payers and their behavioral health carve-outs (e.g., Optum BH, Magellan, Evernorth, Carelon), including authorization workflows, concurrent review processes, and appeals
- Experience with CAQH, NCQA standards, and provider data management platforms
- Familiarity with HIPAA, HITECH, Title 42 CFR Part 2, MHPAEA, and applicable state substance use disorder licensing frameworks

Preferred Qualifications:

- Bachelor's degree in healthcare administration, business administration, or a related field
- Professional compliance certification such as CHC, CPCO, or CHPC
- Medicaid and Medicare credentialing and contracting experience
- Prior management experience leading credentialing or contracting teams

Apply: <https://www.smstaffingjobs.com/apply/9998769797000903>

Thank you to Menachem Fischer

Paralegal / Newly Graduated Attorney

Boro Park, NY | Salary discussed at interview | Prestigious Boro Park Law Firm

Seeking a Paralegal or newly graduated attorney to assist with real estate office work. Must have a working knowledge of condos. Will provide additional training if needed. Must be detail oriented and organized. Great opportunity for the right candidate.

Please send in your resume to WhatsApp 917-843-4146

Thank you to Menachem Fischer

Registered Nurse

Crown Heights, Brooklyn, NY | \$100k | Full-time | On-site

Looking for an RN interested in moving into the behind-the-scenes side of healthcare operations in a fast-paced office environment.

Looking for someone who can:

- Think critically and stay organized under pressure
- Handle documentation, follow-up, and internal processes
- Communicate professionally with staff and patients
- Manage multiple moving pieces and priorities
- Take ownership and keep things running smoothly

Apply: <https://www.smstaffingjobs.com/apply/9998769797000901>

Thank you to Menachem Fischer

Records Coordinator ~ Entry Level

Crown Heights, Brooklyn, NY | \$25 - \$30 per hour | Full-time | Paid Training

Review documentation and keep deadlines on track. Ideal for someone who thrives in structured, backend work.

Looking for someone who is:

- Highly detail-oriented and organized
- Comfortable working behind the scenes / back-end
- Takes ownership of ensuring documentation is submitted on time
- Reliable and eager to learn

Apply: <https://www.smstaffingjobs.com/apply/9998769797000900>

Thank you to Menachem Fischer

HR Specialist

Crown Heights, Brooklyn, NY | \$60k - \$70k | Full-time | On-site

Looking for someone organized, professional, and detail-oriented to support day-to-day HR operations in a fast-paced office environment.

Looking for someone who can:

- Support employee onboarding processes
- Stay on top of tasks, follow-ups, and deadlines
- Communicate professionally with staff
- Handle documentation and internal processes accurately
- Take ownership and keep things running smoothly

Apply: <https://www.smstaffingjobs.com/apply/9998769797000899>

Thank you to Menachem Fischer

Executive Assistant

Crown Heights, Brooklyn, NY | \$60k - \$70k | Part-time | 9:30–3

Support day-to-day office operations, manage scheduling and communication, keep documentation organized, and ensure tasks are followed through smoothly.

Looking for someone who can:

- Stay on top of scheduling, emails, and administrative tasks
- Keep systems organized and documentation up to date
- Take ownership of tasks and ensure nothing falls through the cracks

Apply: <https://www.smstaffingjobs.com/apply/99987697970000898>

Thank you to Menachem Fischer

Service Coordinator (Hybrid)

Crown Heights, Brooklyn, NY | \$50k - \$60k | Full-time | In-person training, then hybrid

Oversee a caseload of 25 patients - coordinating services, resolving issues, and helping everything run smoothly.

Looking for someone who can:

- Build strong relationships with patients through regular check-ins
- Handle concerns calmly and de-escalate challenging situations
- Stay organized with state paperwork and documentation deadlines
- Conduct 8 home visits per month across the 5 boroughs
- Associate or BA required

Apply: <https://www.smstaffingjobs.com/apply/99987697970000846>

Thank you to Menachem Fischer

Team Lead Coordinator

Crown Heights, Brooklyn, NY | \$70k - \$80k | Full-time | 9–5

Guide 5–10 service coordinators, run 1:1s, support day-to-day workflow, step in on complex cases, and oversee patient outreach and documentation.

Looking for someone who can:

- Keep coordinators accountable to deadlines and follow-through
- Guide escalated patient situations when extra support is needed
- Provide steady leadership and support to coordinators

Apply: <https://www.smstaffingjobs.com/apply/99987697970000845>

Thank you to Menachem Fischer

Avi Schoenbrun

Parnasah Referrals

לז"נ : חיים דוד יהודה בן ר' מרדכי הכהן ע"ה

Please forward all job referrals to parnasahreferrals@verizon.net

Thank you to Dovid & Leba Ginsberg for editing!