

# Parnasah Referrals

לז"נ : חיים דוד יהודה בן ר' מרדכי הכהן ע"ה

[parnasahreferrals@verizon.net](mailto:parnasahreferrals@verizon.net)

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## Paralegal – Litigation Department

*Cedarhurst, NY | \$60,000 or commensurate with experience | Full-Time*

A sophisticated law firm with offices in Long Island, Brooklyn, and New Jersey is seeking a full-time Paralegal to join our Litigation Department in the Cedarhurst office. The ideal candidate is organized, detail-oriented, and capable of managing multiple priorities in a fast-paced legal environment. This is an excellent opportunity to join a collaborative team and contribute to a dynamic litigation practice.

### Responsibilities:

- Summarize cases and prepare reports for attorneys
- Conduct legal research, investigate facts, and assist in developing legal strategies
- Draft legal documents, including pleadings, motions, discovery demands and responses, contracts, and deposition summaries
- Prepare and file documents with courts and administrative agencies
- Organize, maintain, and archive case files and related documentation
- Monitor changes in laws, regulations, and legal procedures, and provide updates as needed
- Assist attorneys with trial preparation and case management

### Qualifications:

- Bachelor's degree required

### Benefits:

- Health insurance
- 401(k) plan
- Paid time off (PTO)
- Paid holidays
- Supportive and professional work environment

**To apply, please email your resume to [admin@jntllp.com](mailto:admin@jntllp.com)**

*Thank you to Daniella Blisko*

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## Executive Assistant – Litigation Department

*Cedarhurst, NY | \$50,000 or based on experience | Full-Time*

A sophisticated law firm with offices in Long Island, Brooklyn, and New Jersey is seeking a full-time Executive Assistant to join our Litigation Department in the Cedarhurst office. The ideal candidate is highly organized, detail-oriented, and proactive, with excellent communication, administrative, and multitasking skills. This is an outstanding opportunity to become part of a collaborative and professional team in a rewarding work environment that values excellence, teamwork, and client service.

### We Offer:

- Competitive salary commensurate with experience
- Comprehensive benefits package
- Supportive and professional work environment
- Opportunities for growth and development

**To apply, please email your resume to [admin@jntllp.com](mailto:admin@jntllp.com)**

*Thank you to Daniella Blisko*

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## Teachers

*Boro Park | Woodmere | Monsey | Sign-On Bonus Available*

HASC, a leader in special education, is seeking Teachers. NYS certification preferred, or enrollment in a Masters program. Generous referral bonus available.

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Teacher Assistants

*Boro Park | Woodmere | Monsey | Sign-On Bonus Available*

HASC, a leader in special education, is seeking Teacher Assistants. Certification required.

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Teacher Aides / Shadows

*Boro Park | Woodmere | Monsey*

HASC, a leader in special education, is seeking Teacher Aides/Shadows. High school diploma required.

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## SEITS

*Brooklyn | Staten Island | Woodmere | Great Neck*

HASC, a leader in special education, is seeking SEITS for multiple locations.

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Bilingual Evaluation Team – Speech, Psychologist, SEIT

*Spanish and Mandarin*

HASC is seeking Bilingual Spanish and Mandarin professionals for their Evaluation Team, including Speech, Psychologist, and SEIT positions.

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Hearing Teacher

*Boro Park | Part-Time*

HASC, a leader in special education, is seeking a part-time Hearing Teacher in Boro Park.

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Occupational Therapists

*Boro Park | Full-Time & Part-Time*

HASC, a leader in special education, is seeking Occupational Therapists in Boro Park (full-time and part-time).

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Physical Therapists

*Boro Park (Full-Time & Part-Time) | Monsey (Part-Time)*

HASC, a leader in special education, is seeking Physical Therapists in Boro Park (full-time and part-time) and Monsey (part-time).

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Receptionist

*Woodmere | Full-Time*

HASC, a leader in special education, is seeking a full-time Receptionist in Woodmere.

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Vision Teacher

*Boro Park | Part-Time*

HASC, a leader in special education, is seeking a part-time Vision Teacher in Boro Park.

[Send resume to Cheryl.follman@hasc.net](mailto:Cheryl.follman@hasc.net) indicating position and location of interest

*Thank you to Cheryl Follman*

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## Data Analyst

*Brooklyn, NY (Williamsburg) | \$60,000–\$100,000 | Full-Time | In-Office*

Growing e-commerce business in Williamsburg is looking for a driven Analyst to assist with advertising data reports. Must have experience with Excel and basic formulas. Experience or knowledge of e-commerce, finance, probability, and reporting software a plus.

<https://www.smstaffingjobs.com/apply/99987697970000918>

*Thank you to Menachem Fischer*

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## Executive Assistant – Litigation Department

*Cedarhurst, NY | Starting at \$50,000+, based on experience | Full-Time*

A sophisticated law firm with offices in Long Island, Brooklyn, and New Jersey is seeking a full-time Executive Assistant to join our Litigation Department in the Cedarhurst office. The ideal candidate is highly organized, detail-oriented, and proactive, with excellent communication, administrative, and multitasking skills. This is an outstanding opportunity to become part of a collaborative and professional team in a rewarding work environment that values excellence, teamwork, and client service.

### We Offer:

- Competitive salary commensurate with experience
- Comprehensive benefits package

- Supportive and professional work environment
- Opportunities for growth and development

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*Thank you to Menachem Fischer*

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## **Senior Buyer / Purchaser**

*Lyndhurst, NJ | \$110,000–\$150,000 + Benefits | Full-Time*

A growing company in the packaging supply industry is seeking an experienced Senior Buyer/Purchaser to manage purchasing and supplier relationships for flexible packaging products.

### **What You'll Do:**

- Manage purchasing and supplier relationships for flexible packaging products (film, bags, pouches, specialty packaging)
- Manage Junior Buyer
- Source new products and vendors while maintaining strong relationships with existing suppliers
- Negotiate pricing, terms, and lead times to support margin and service goals
- Work closely with sales and operations to align purchasing with customer demand
- Analyze purchasing data, pricing trends, and inventory levels to support growth

### **What We're Looking For:**

- 5–10 years of purchasing or procurement experience, ideally in packaging, flexible materials, or distribution
- Strong negotiation and communication skills
- Highly organized, detail-oriented, and comfortable owning a category end-to-end
- Ability and interest in growing into a leadership role as the company scales
- Experience collaborating cross-functionally with sales and operations teams

### **Why Join Us:**

- Opportunity to be part of a dynamic and growing company in the packaging supply industry
- Collaborative and supportive work environment that values innovation and initiative
- Competitive compensation package and opportunities for professional development and growth

**<https://www.smstaffingjobs.com/apply/9998769797000922>**

*Thank you to Menachem Fischer*

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## **Nurse Practitioner / Physician Assistant – Skilled Nursing**

*Rochester, NY | \$120,000–\$150,000 per year + Bonus | Full-Time | In-Person*

Ahava Care Group (ACG) is hiring dedicated Nurse Practitioners and Physician Assistants to join their team. In this role, you will specialize in psychiatry focusing on pain management and related areas for patients in sub-acute and long-term facilities. Training is provided.

### **Requirements:**

- Hold a medical degree from an accredited program
- Be board certified in the relevant field of practice
- Maintain an active New York license to practice in the field
- Excellent oral and written communication skills
- Uphold a commitment to patient confidentiality
- Be compassionate and approachable in patient interactions

### **What Our Team Offers:**

- Flexibility
- Autonomy

- Support
- Advancement

**Full-Time Benefits:**

- Continuing education credits
- 100% covered health, vision, and dental insurance
- Malpractice insurance coverage
- Paid time off
- 401K
- Laptop or tablet

**Please message [dina.miller@ahavacaregroup.com](mailto:dina.miller@ahavacaregroup.com)**

*Thank you to Menachem Fischer*

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## Operations Manager

*Fair Lawn, NJ | \$75,000–\$115,000 | Full-Time*

A full-time Operations Manager is needed in Fair Lawn, NJ. Must be highly organized, proactive, and capable of managing day-to-day operations independently. Ideal for a hands-on leader who is comfortable building processes, taking ownership, and eventually managing a growing team.

**<https://www.smstaffingjobs.com/apply/9998769797000914>**

*Thank you to Menachem Fischer*

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## Sales Representative

*East Orange, NJ | \$50,000–\$60,000 + Commission (OTE: \$100,000+) | Full-Time*

A full-time Sales Representative is needed in East Orange, NJ.

**Tasks:**

- Drive to warehouses, construction sites, networking events, etc.
- Managing cold and warm leads
- Cold calling
- Building relationships
- Build pipelines

**Qualifications:**

- Must have a driver's license and a car
- Minimum 1 year of experience in sales
- Strong communication skills
- Clear English
- Hustler

**<https://www.smstaffingjobs.com/apply/9998769797000917>**

*Thank you to Menachem Fischer*

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## Administrative Assistant

*Teaneck, NJ | \$25/hr | Full-Time*

A full-time Administrative Assistant is needed in Teaneck, NJ. The candidate should have excellent phone/customer service skills and a good knowledge of QuickBooks.

**Hours:**

- Monday–Thursday: 9am–5pm

- Friday: 8am–2pm

**Benefits:**

- 2 weeks paid vacation
- Option of Health Benefits

<https://www.smstaffingjobs.com/apply/9998769797000890>

*Thank you to Menachem Fischer*

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## **Bookkeeper**

\$70,000–\$100,000

A service-based company is seeking a full-time Bookkeeper to manage day-to-day financial records, reconciliations, and expense tracking while keeping all books accurate and organized. Looking for someone detail-oriented, reliable, and experienced with bookkeeping or accounting.

[Send resumes to Racheli@bhirednyc.com](mailto:Racheli@bhirednyc.com)

*Thank you to Menachem Fischer*

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## **BCBA (Board Certified Behavior Analyst) – Remote**

*New York | Remote | Flexible Schedule*

Seeking a BCBA licensed in New York to provide remote ABA services. The ideal candidate is comfortable conducting assessments, meeting with clients virtually, developing treatment plans, and overseeing ongoing case management.

**Requirements:**

- Active BCBA certification
- Licensed to practice in New York
- Comfortable working remotely
- Ability to take on at least 2–3 cases
- Afternoon availability preferred (flexible)

[Send resume to dov.smstaffing@gmail.com](mailto:dov.smstaffing@gmail.com) or [WhatsApp +1-514-632-3686](https://www.whatsapp.com/business/profile/15146323686)

*Thank you to Menachem Fischer*

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## **Administrative Office Position**

*Cedarhurst, NY | \$50,000–\$65,000 commensurate with experience | Full-Time*

Five Towns based law firm is seeking an Administrative Assistant to join their Cedarhurst office. No prior experience is necessary — full training provided.

**Qualifications:**

- Strong organizational and communication skills
- Willingness to learn and take initiative
- Professional, reliable, and detail-oriented

**We Offer:**

- Comprehensive training and support
- Opportunity to grow within a collaborative legal team

[Please email your resume to admin@jntllp.com](mailto:admin@jntllp.com)

*Thank you to Menachem Fischer*

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## **Avi Schoenbrun**

*Parnasah Referrals*

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*Please forward all job referrals to [parnasahreferrals@verizon.net](mailto:parnasahreferrals@verizon.net)*

*Thank you to Dovid & Leba Ginsberg for editing!*